

INTERNAL BANK AUDIT SCHOOL

DECEMBER 9-10, 2025

IBA Center for
Professional Development



OVERVIEW

Auditing the Deposit Function

- Overview of the Deposit Function
- Internal audit objectives and procedures related to:
 - Account Opening
 - Account Closing
 - Disbursements
 - File Maintenance
 - Masterfile Changes Overdrafts
 - Dormant Accounts
 - Statements
 - Item Processing

Auditing Branch Operations Function

- Overview of the Branch Operations Function
- Internal audit objectives and procedures related to:
 - Cash
 - Consignment Items
 - Hold Mail
 - Night Depository
 - Physical Security
 - Safe Deposit Boxes
 - Disbursements
 - Branch ATM
 - Policy and Procedure Review
 - Risk Reporting
 - System Access

Auditing the General Accounting and Financial Reporting Functions

- Overview of the General Accounting and Financial Reporting Functions
- Internal audit objectives and procedures related to:
 - Budgeting and Forecasting
 - General Ledger Administration
 - Internal DDA Accounts
 - Accounts Payable
 - Employee Expenses
 - Call Reports
 - Period-End Close

Auditing the Investment Function

- Overview of the Investment Function
- Internal audit objectives and procedures related to:
 - Purchases
 - Sales
 - Safekeeping
 - Accounting Treatment
 - Trading
 - Policy and Procedure Review
 - Reconciliations
 - Risk Reporting
 - System Access

Auditing the Payroll Function

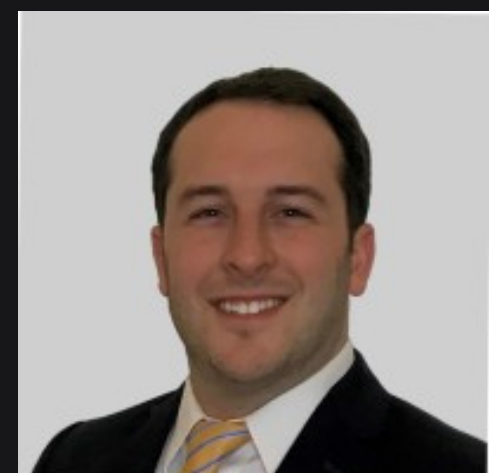
- Overview of the Payroll Function
- Internal audit objectives and procedures related to:
 - Payroll Set-up
 - Payroll Processing
 - Payroll Time & Attendance
 - Payroll Accounting & Reporting
 - Payroll Oversight
 - Policy and Procedure Review
 - Reconciliations
 - Risk Reporting
 - System Access

Compliance Hot Topics and Approaches to Audit Them

THE SPEAKERS



NANCY KWAK
SENIOR MANAGER



MARC CALVEY
MANAGER

Crowe LLP (www.crowe.com) is a public accounting, consulting and technology firm that uses its deep industry expertise to provide audit services to public and private entities. The firm and its subsidiaries also help clients make smart decisions that lead to lasting value with its tax, advisory and consulting services.

Crowe is recognized by many organizations as one of the best places to work in the U.S. As an independent member of Crowe Global, one of the largest global accounting networks in the world, Crowe serves clients worldwide. The network consists of more than 200 independent accounting and advisory services firms in more than 130 countries around the world.

REGISTRATION

Registration Fee

Indiana Bankers Association & Illinois Bankers Association Members - \$595
The registration fee includes the program, materials, continental breakfast, lunch and refreshments each day. Participation in IBA programs is limited to members, associate members and non-members from an eligible membership category at applicable member or non-member rates.
A surcharge of 100% for non-members will be applied. Please register early!

Hotel Information

The list of local hotels with their proximity to the IBA can be found at indiana.bank/local-hotels for those who need overnight accommodations.
Please call the hotel for room rates and to make reservations. For events hosted offsite from the IBA, please visit the event's dedicated webpage for details about room blocks.

Certificate of Completion

Each participant will receive a Certificate of Completion.

Cancellation Policy

Within three or more business days prior to the day of an educational program, no cancellation charge will be assessed. Within two days prior, 50% of the registration fee is assessed. Refunds are not provided for cancellations or absences which occur within one day prior or on the day of the program. Substitutions are welcomed.

Hybrid Training

This course is being held as a hybrid training, simultaneously live in-person as well as streamed online. Each attendee will have the option to attend live or virtually. The live training will be held at the IBA Center for Professional Development, located at 8425 Woodfield Crossing Blvd Suite 155E, Indianapolis, IN 46240. Virtual training connection links and handouts will be provided 2-3 days in advance to allow for printing of the materials before class.

Agenda

8:30 a.m. Registration & Continental Breakfast
9:00 a.m. Program Begins
12:00 p.m. Lunch
4:00 p.m. Program Resumes
All times in ET. Same schedule for both days of training.

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Each attendee must complete a separate registration form; photocopies are acceptable.

First Name _____

Last Name _____

Position _____

Bank _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____

Email _____



**INDIANA BANKERS
ASSOCIATION**

If you have questions about
registration or the school,
please contact:

Elizabeth DeHaven
Education Manager
317-333-7169
edehaven@indiana.bank

or

Katie Yates
Education Coordinator
317-333-7162
kyates@indiana.bank

Payment Information

Total Amount Due \$_____

- ☐ I have enclosed my check
- ☐ Please Invoice Me
- ☐ Circle card type: VISA Mastercard AMEX

Name on Card

CVV Code

Card Number

Exp. Date